

Council Reactivation Process

***All forms and correspondence should be emailed to councilreactivation@kofc.org.**

1. A suspended council is identified for reactivation by a state officer, district deputy, or other fraternal leader.
2. The State Deputy or other qualified fraternal leader meets with the Pastor to discuss the value of Cor and a Knights of Columbus council.
3. If the Pastor approves of a Knights of Columbus council, the State Deputy submits a *Notice of Intent (#133)*.* **This is a vital step because it allows the Supreme Council to ship a reactivation kit to the district deputy.**
4. The State Deputy appoints a qualified local fraternal leader to coordinate the reactivation process.
5. The reactivation coordinator contacts members on the council roster to determine their interest in taking an active role in the reactivated council.
6. Conduct a Church recruitment drive. Councils within the U.S. and Canada must have at least 20 members to be reactivated. All other territories must have at least 30 members.
7. Conduct an informational meeting to share the council vision discussed with the Pastor and identify potential leadership.
8. Hold an election of officers and submit the *Officers Chosen for the Term (#185)*.*
9. Nominate a Financial Secretary and submit the *Nomination for Appointment as Financial Secretary (#103)* and *Application for Appointment as Financial Secretary (#101)*.*
10. Help the new officers appoint a Chaplain, Program Director, and Membership Director. Then submit the *Service Program Personnel Report (#365)*.*
11. The State Deputy submits a statement of reactivation addressed to the Supreme Secretary. If necessary, he also asks for any delinquent Supreme assessments to be forgiven. If a new council name and/or location is desired, it must be requested by the State Deputy in this letter.*

For more information on council reactiverations, contact councilreactivation@kofc.org.

