

# Evangelization and Faith Formation

## State Director & Team Role Descriptions

This role description is intended to provide clarity and direction for the role and function of multiple positions in relation to advancing and implementing all Evangelization and Faith Formation initiatives of the Supreme and State Council, particularly through the State Evangelization and Faith Formation (EFF) Director and his team. Additional context is provided for his interactions with the State Chaplain, state leadership, management of the State Evangelization Team, and support of Council EFF Directors. More tools, resources, and training to be provided and utilized within this initiative are listed below.

### Roles for State Evangelization and Faith Formation

#### State Evangelization & Faith Formation Director:

- The State Evangelization and Faith Formation (EFF) Director, appointed by his State Deputy, is meant to be a year-over-year position dedicated to implementing, advancing, and integrating the evangelization and faith formation initiatives of the Supreme and State Councils respectively.
- Reports directly to the State Deputy.
- Promotes and communicates the directives, opportunities, and goals of the Supreme Council and the State Deputy concerning evangelization and faith formation.
- Supports the State Deputy through collaboration with other State Directors to integrate *Cor* and additional EFF initiatives into state council initiatives and strategic planning.
- Prepares and sends needed communication to advance and support EFF initiatives.
- Consults with and informs the State Chaplain on EFF initiatives (State Deputy involved).
- Manages and coordinates the State Evangelization and Faith Formation Team.
- Collaborates directly with local Agency representatives, particularly those on the EFF Team.
- Provides direction, coaching and support to District Deputies (DDs) as they advance these initiatives for their local councils.
- Provides direction, coaching and support to Grand Knights and Council Evangelization and Faith Formation Directors

#### State Chaplain:

- Invited to collaborate and provide pastoral support and perspective on the implementation of evangelization and faith formation initiatives at the state and local level.
- Aids in communication with pastors and/or council chaplains to help build awareness, understanding, and buy-in for this initiative at the state and council levels.
- To be consulted and informed by the State Deputy on the selection and appointment of the State EFF Director and additional State EFF Team members.



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## State Evangelization Team:

- This team exists to assist the State Director, amplifying support across the jurisdiction.
- Individuals are invited by the State Deputy and State EFF Director, plus Agency Field Management identified representative.
- Assists the State EFF Director in support of local DDs and Council EFF Directors in the implementation and connection of State and Supreme efforts and initiatives for EFF.
- Collaboration with a KofC Agency: Each team will have either a General Agent or an Associate General Agent as a member of the State EFF Team, helping to engage and broaden impact throughout the agencies within the jurisdiction.
- Assists the State EFF Director plan and run the State Evangelization & Discipleship training at least once a year – see details below.

## Council Evangelization & Faith Formation Director:

- Appointed by and reports to the Grand Knight.
- Promotes and communicates directives, opportunities, and goals of the State Council concerning evangelization and faith formation.
- Collaborates and consults with State EFF Director on these initiatives.
- Collaborates and consults with the pastor and/or Council Chaplain on these initiatives.
- Manages and coordinates *Cor* – free to delegate and involve members of the council as needed or desired.
- Collaborates and consults with Council Membership and Program Directors – works to ensure centrality of Christ and infuse all council communication, programs, and activities with the mission and purpose of evangelization and faith formation within the Order. Assists council leadership with this strategic planning.

## Strategic Priorities for State Evangelization and Faith Formation Initiatives

- **State Council Engagement**
- **Council Support**
- **Evangelization & Discipleship Training (under development)**

### State Council Engagement

- **Communication:**
  - The evangelization and faith formation initiatives of the Supreme Council seek to strengthen a faithful and Christ-centered approach to all we do as Knights of Columbus. The State EFF Director is to serve as a resource for the State Deputy to intentionally integrate evangelization and faith formation concepts and the person of Jesus Christ into state communication to help keep appropriate purpose and priority to all we do as Knights.

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- For example: Membership, programs, and council awards are all annual focal points for our communication and incentives, which set priority emphasis throughout the year. While important, we do not exist to grow for the sake of growth or hold programs for the sake of an award. Communication that reminds leadership why we do all of these things, namely, Jesus Christ, will create a culture that continually re-affirm and remind us of the purpose behind our goals, incentives, and actions.
  - **State Meetings, Programs, and Events**
    - The State EFF Director should serve as the stakeholder in the planning and communication of state meetings, programs, and events to help incorporate evangelization and faith formation.
    - State meetings such as the Organizational Meeting, Midyear Meeting, and State Convention are fantastic opportunities for high-level communication and modeling of the priority and efforts of evangelization and faith formation. This can be accomplished through talks/speeches, Mass, Holy Hour, or other intentional forms of prayer, and strategic planning that centralizes Jesus Christ. This will empower the leadership of the state to do the same.

## Council Support

- The State EFF Director and State EFF team provide support to the Council EFF Director in the following areas:
  - **Strategic planning – State goals, Faith in Action programs, and Membership**
    - Model strategy and collaboration at the state level for councils to imitate and rollout at the council level – see details below.
    - Articulate the centrality of evangelization and discipleship to the Order and how, by its very nature, it will increase member engagement, membership growth, leadership development, and program success.
    - Evangelization and faith formation should animate everything we do as Knights of Columbus. The State EFF Director is to support the State Deputy in advancing this understanding and help ensure this integration into State Council planning, initiatives, and communication.
  - **Council implementation of Cor**
    - State EFF Director and State EFF Team are to provide support for rollout, strategy, coaching, and troubleshooting as councils begin implementing and running *Cor*. Consider the Organizational and Midyear meetings as key opportunities for this.
    - Support should also be given to DDs to enable them to provide council support.
    - See *Cor Startup Guide* for additional information on the meeting guidelines (*under development*).

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- **Discipleship Retreat** (*under development*)
    - State Director of EFF and State EFF Team are to encourage councils to utilize the retreat and provide coaching or direction on use strategy, i.e., time of year, planning, impact on council health, growth, and member engagement.
    - Councils will be able to run this retreat as a Spiritual Reflection Faith in Action Program for the men of the council and parish
    - It may also be held at a district level
    - Those who attend should be invited to assist with and lead the council faith meeting.

### **State Evangelization and Discipleship Training** (*under development*):

- **Overview:**

- This training will be hosted and run by the State EFF Team and offered to all interested members within the jurisdiction. They will receive training to help their councils play an active role in the faith formation of the council members and men of the parish. All training will directly apply to *Cor* and overarching parish and family life. As they return to their council, these trained Knights will be prepared to play an even more active role in *Cor* and provide leveraged impact for the council's evangelization and formation initiatives through council meetings, events, and programs.

- **Frequency:**

- Held at least once per fraternal year, run by the State Director of EFF and State EFF team.
- Frequency may increase as councils adopt *Cor* and utilize the KofC discipleship retreat, increasing the desire and need for the training.

- **Content:**

- Personal formation, skills for discipleship and evangelization, and how to lead a small group.
- Directly applicable to *Cor* and other council programs.

- **Logistics:**

- The Council Discipleship retreat will serve as a feeder for this training. Men will be encouraged to sign up throughout the year
- Additional information can be found in the *Sons of McGivney Evangelization & Discipleship Training Workbook* (*under development*).