



Knights of Columbus

# Family of the Month

## Guidebook



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## Program History

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As Knights of Columbus, we have always been dedicated to the development of strong, vibrant families. In support of this mission and to create an even greater awareness of our many outstanding families, the Supreme Council instituted the Family of the Month program in 1978.

To participate in the program, your council must first select a parish family as the Family of the Month using the guidelines explained on page 3 of this booklet. Then complete and submit the corresponding Family of the Month report form to the Supreme Council Department of Fraternal Mission. Specify the reasons for the selection on the bottom of the report.

On the 15th day of each month — from August through July — Family of the Month reporting forms will be drawn at random from among all entries received at the Supreme Council office for the previous month. Each of the selected families will receive a special Holy Family gift, along with a personal letter of congratulations from the Supreme Knight. These will be sent directly to the families at their home addresses.

Remember — as your council selects each Family of the Month, the appropriate reporting form should be completed and signed by the grand knight. **Completed council forms must reach the Supreme Council office by the 15th day of the month following the month designated on each individual report form.** Dates for reporting are below.

### Family of the Month Supreme Council Selection Deadlines

***July Family — Due by August 15***  
***August Family — Due by September 15***  
***September Family — Due by October 15***  
***October Family — Due by November 15***  
***November Family — Due by December 15***  
***December Family — Due by January 15***

***January Family — Due by February 15***  
***February Family — Due by March 15***  
***March Family — Due by April 15***  
***April Family — Due by May 15***  
***May Family — Due by June 15***  
***June Family — Due by July 15***

# Information

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THE HOLY FAMILY

*Recognize and  
support the  
development of  
strong families!*

**Each month a family from your parish  
will be honored locally with the chance  
to be a Supreme Council selection!**

## COMMITTEE ROLE AND RESPONSIBILITIES

Each council should establish a committee charged with the responsibility of selecting a Family of the Month each month. Set up guidelines to help your committee choose the most deserving parish family for this honor. Listed below are some suggestions that may be helpful to your committee.

1. Committees should be made up of members who know many of the council and parish families and who want to support family life.
2. Committee members should interview parish priests, neighbors, council members, etc., to get recommendations, references and evaluations concerning families. They should also speak directly to the families considered.
3. The committee should consider the following factors in their search for a Family of the Month:
  - Is the family tight-knit? Does the family spend quality time together?
  - Does the family attend weekly Mass together? Does the family pray together outside of Mass?
  - Has the family made significant contributions to the parish and church community?
  - Does the family serve as a model of Catholic family values?
4. The Family of the Month committee doesn't need to seek out a "Super Family" each month. The committee should look for a family that lives traditional Christian family values and deserves recognition for doing so.

Be sure your council honors the chosen Family of the Month. Ask your pastor for permission to present the award every month at Mass. The Supreme Council office has a full-color *Family of the Month Certificate* (#1843) available to councils for presentation to families selected. The certificate is 8-1/2" x 11" and may be obtained through Supplies Online, the supply ordering portal available on Officers Online.

# Information

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Each year, those councils participating in the Family of the Month program should also select a Family of the Year.

When selecting your council's Family of the Year, follow guidelines similar to those used by the committee in choosing each Family of the Month. Eligible Family of the year recipients must be a member of the Knights of Columbus. Usually the Family of the Year is chosen from those families named Family of the Month in the preceding 12 months. Your judging committee should consider whether each family has continued to exemplify the traits of a solid Catholic family.

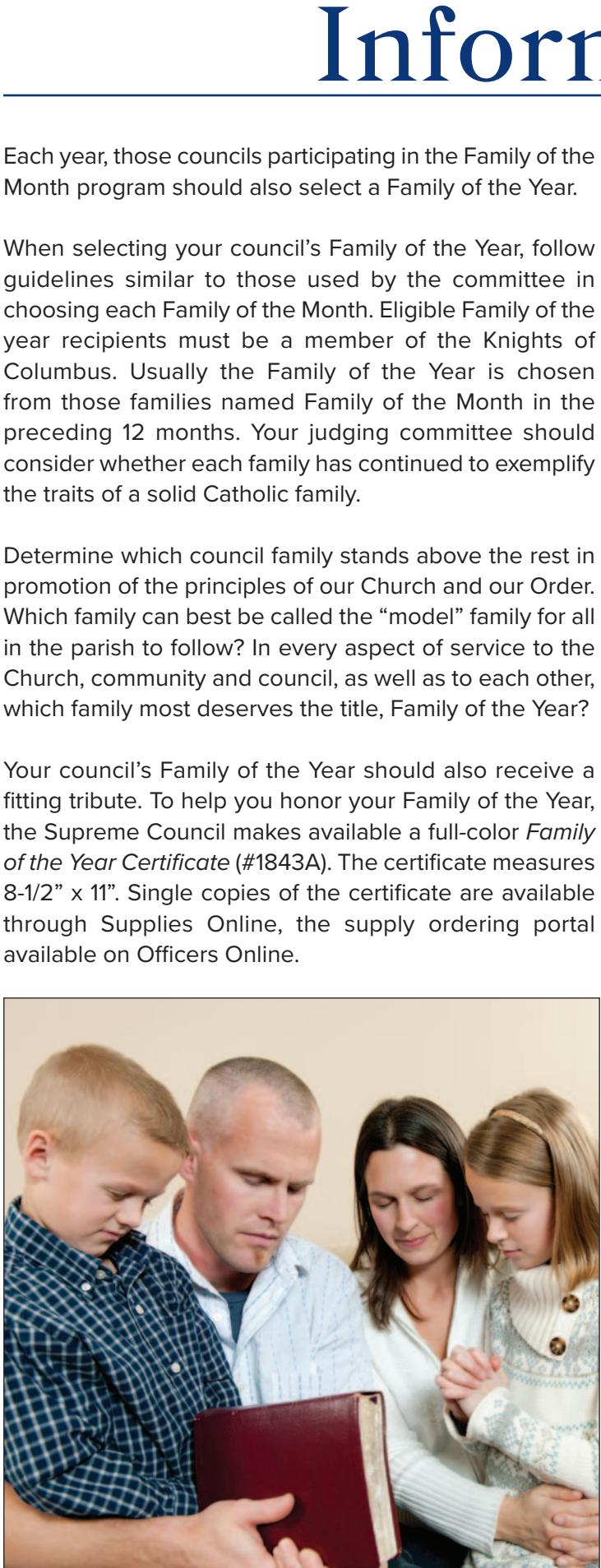
Determine which council family stands above the rest in promotion of the principles of our Church and our Order. Which family can best be called the "model" family for all in the parish to follow? In every aspect of service to the Church, community and council, as well as to each other, which family most deserves the title, Family of the Year?

Your council's Family of the Year should also receive a fitting tribute. To help you honor your Family of the Year, the Supreme Council makes available a full-color *Family of the Year Certificate* (#1843A). The certificate measures 8-1/2" x 11". Single copies of the certificate are available through Supplies Online, the supply ordering portal available on Officers Online.



Individual jurisdictions conduct statewide or provincial Family of the Year competitions each year. The Supreme Council's International Family of the Year is chosen from among those state and provincial winners.

NOTE: International winners selected may not be employees of the Knights of Columbus Supreme Council. Eligible Family of the Year recipients must be a member of the Knights of Columbus. Once your council selects a Family of the Year, use the Family of the Year Entry Form to enter that family into the state/provincial competition. Forms may be obtained through Supplies Online, the supply ordering portal available on Officers Online. Each jurisdiction sets its own deadline for entries (usually in time to honor winners at the state convention), so watch for information from your state council and be sure to choose and enter your council winner in time for jurisdiction-level competition.



# Resources

Faith in Action

Family

Explain the entire family's involvement within the Knights of Columbus:

# Family of the Year

## Entry Form

Council/Jurisdiction:

Date: \_\_\_\_\_

**INSTRUCTIONS**

**Council/Council:** To enter your Family of the Year into jurisdiction competition, complete this form and forward it to the state deputy. Additional paper may be used if space allocated is not sufficient. Photographs, news clippings, letters of commendation or other special exhibits may be included. Note: Individual jurisdictions set their own deadlines for state/provincial competitions, so watch for deadline dates or contact the state deputy, state program director, or state family director.

Family deserve the distinction of

**A. PERSONAL DATA**

Member's Name: \_\_\_\_\_ (Membership Number) \_\_\_\_\_

Wife's Name: \_\_\_\_\_

Children/Ages: \_\_\_\_\_ Children/Ages: \_\_\_\_\_

\_\_\_\_\_

Home Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Parish: \_\_\_\_\_ Pastor: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

form with the state deputy's  
of Fraternal Mission allow  
be submitted separately  
e 1 for consideration in the

d)

**B. KNIGHTS OF COLUMBUS DATA**

Family nominated by Council \_\_\_\_\_ in \_\_\_\_\_ (Month) \_\_\_\_\_ (Year)

For how many years has husband/father been a member of the Knights of Columbus?

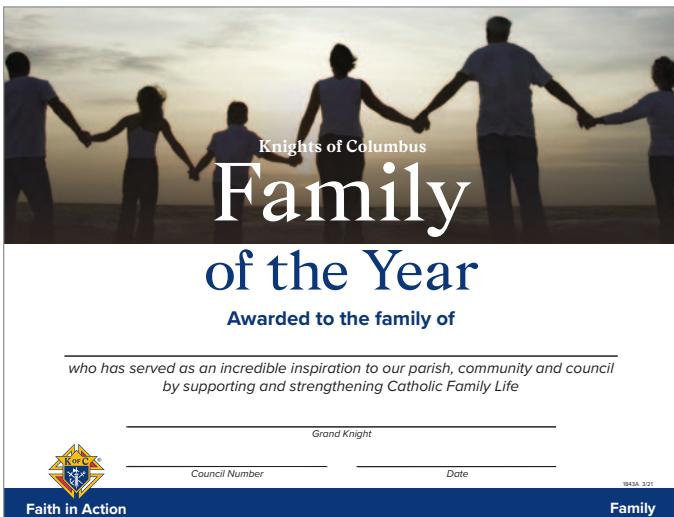
Positions (offices/program directorships/chairmanships/committee assignments) held:

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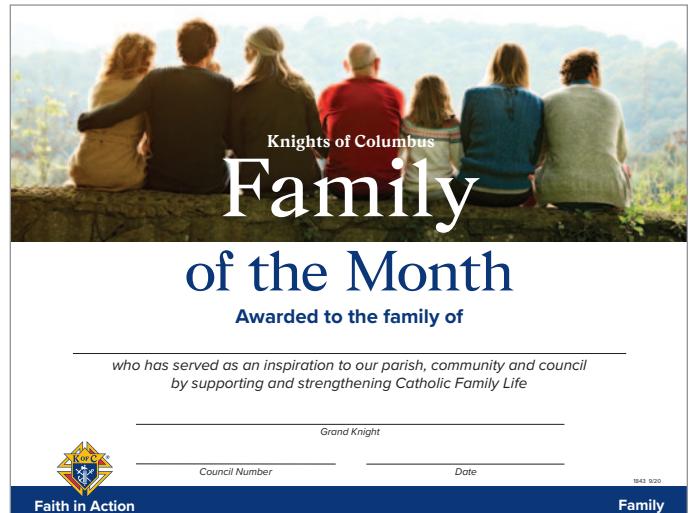
Faith in Action

Family

## Family of the Year Entry Form (#10680)



## Family of the Year Certificate (#1843A)



## Family of the Month Certificate (#1843)



( _____ )	<b>Family Named ( _____ )</b>	Parish Name _____
Family of the Month!		
<p><b>Contact:</b> _____ Name &amp; Phone Number of Local Knights of Columbus</p> <p>City, State/Province _____ The ( _____ ) family of ( _____ ) Parish Name _____</p> <p>in ( _____ ) has been recognized as ( _____ ) Family of the Month by Knights of Columbus      Town Name _____ Month _____</p> <p>Council ( _____ ). ( _____ ) parish, Knights of Columbus ( _____ )      Council Number _____ Parish Name _____ Council Name and Number _____</p> <p>and the entire ( _____ ) community applaud the ( _____ ) Family Name(s)      Town Name _____</p> <p>on their accomplishment and the strong example they set for all families in our community!</p>		
<p>The Knights of Columbus Family of the Month program promotes and supports the development of strong and vibrant families by recognizing the good work being done every day in the homes of our neighbors. Recognized families outwardly exhibit strong ties of love and faith, exemplifying Catholic family values and making meaningful contributions to their parish and larger community.</p> <p>(Elaborate on the exact actions of this month's Family of the Month. Explain what specific actions caused them to be chosen for this recognition. 1 – 2 paragraphs.)</p> <div style="border: 1px solid black; width: 100%; height: 100px; margin-top: 10px;"></div>		
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## Family of the Month News Release (#10667)

# Family of the Month

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## Winners

**USE THIS PAGE TO RECORD THE FAMILY OF THE MONTH WINNERS  
FOR COUNCIL RECORDS**

<b>JULY</b>	<b>THE FAMILY OF:</b> _____
<b>AUGUST</b>	<b>THE FAMILY OF:</b> _____
<b>SEPTEMBER</b>	<b>THE FAMILY OF:</b> _____
<b>OCTOBER</b>	<b>THE FAMILY OF:</b> _____
<b>NOVEMBER</b>	<b>THE FAMILY OF:</b> _____
<b>DECEMBER</b>	<b>THE FAMILY OF:</b> _____
<b>JANUARY</b>	<b>THE FAMILY OF:</b> _____
<b>FEBRUARY</b>	<b>THE FAMILY OF:</b> _____
<b>MARCH</b>	<b>THE FAMILY OF:</b> _____
<b>APRIL</b>	<b>THE FAMILY OF:</b> _____
<b>MAY</b>	<b>THE FAMILY OF:</b> _____
<b>JUNE</b>	<b>THE FAMILY OF:</b> _____

# Notes



**Knights of  
Columbus®**

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