



**Knights of  
Columbus®**

# Midyear Checkup for Your Council

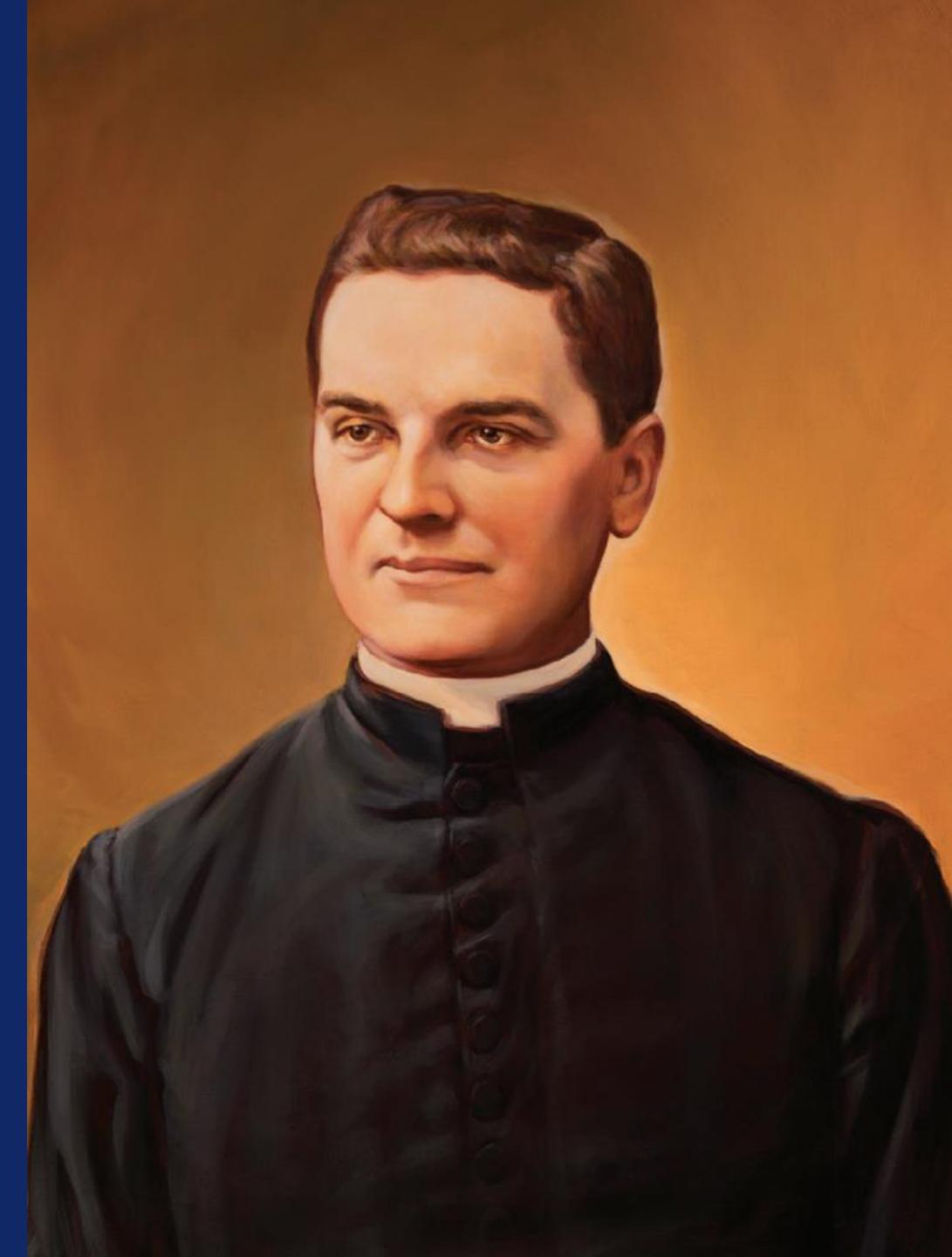
November 21, 2024



# **Prayer for the Canonization of Blessed Michael McGivney**

**God, Our Father, protector of the poor  
and defender of the widow and orphan,  
you called your priest, Blessed Michael  
McGivney, to be an apostle of Christian  
family life and to lead the young to the  
generous service of their neighbor.**

**Through the example of his life and virtue  
may we follow your Son, Jesus Christ,  
more closely, fulfilling his commandment  
of charity and building up his Body which  
is the Church.**



# Prayer for the Canonization of Blessed Michael McGivney

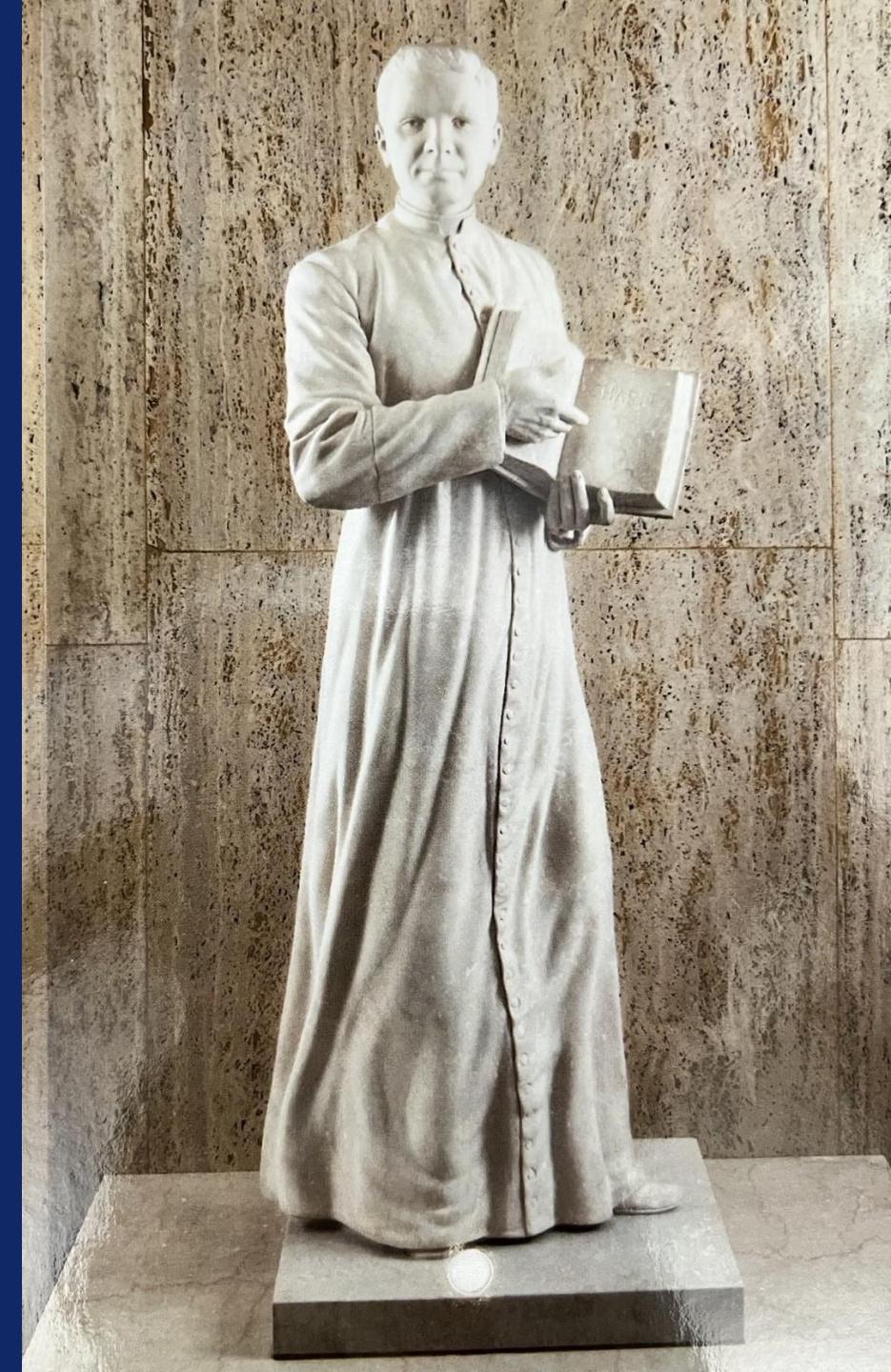
Let the inspiration of your servant  
prompt us to greater confidence in your  
love so that we may continue his work of  
caring for the needy and the outcast. We

humbly ask that you glorify Blessed  
Michael McGivney on earth according to  
the design of your holy will.

Through his intercession, grant the favor  
I now present (*here make your request*).

Through Christ our Lord.

Amen.

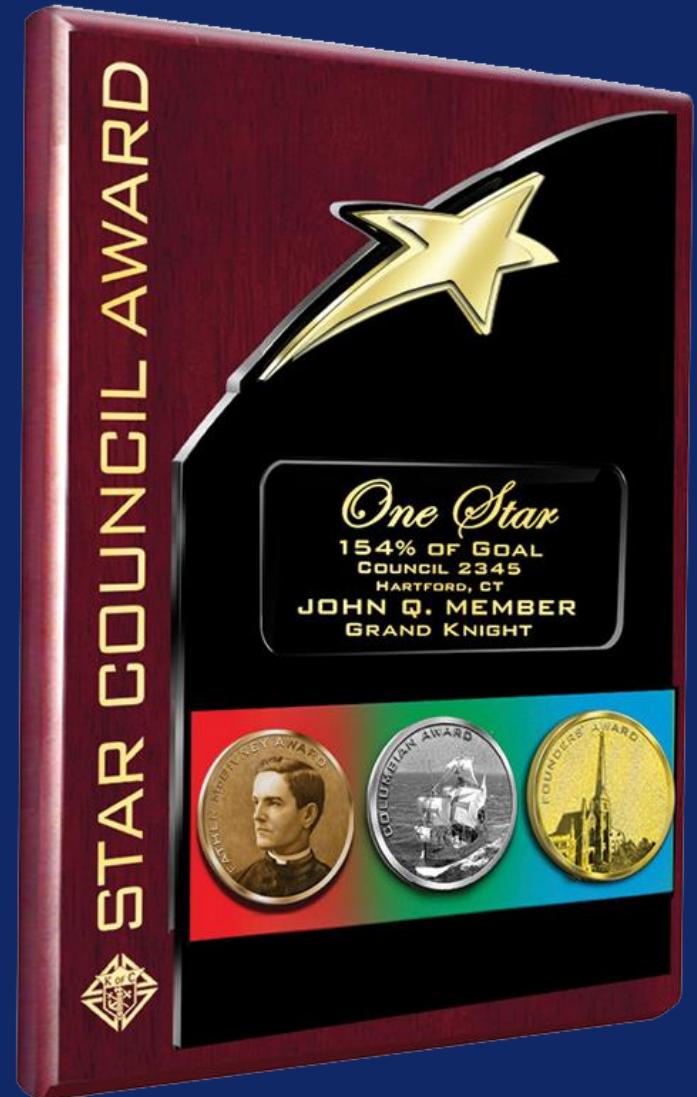


# Overview



# Star Council Award

- McGivney Award: 6% intake, min 5 / max 15
- Columbian Award: 16 program credits, 4 in each FIA category
- Founders' Award: 2 FBEs, combined attendance 10 or 14
- Submit #365 and #1728
- Safe Environment compliant (US/CAN)
- Good standing with Supreme Council



# Star Council Award

## 93% of Star Councils:

- ✓ Have a Financial Secretary
- ✓ Submitted 185 and 365
- ✓ Recruited new members
- ✓ Submitted 1728
- ✓ Paid assessments



# Star Council Award

- **46% of councils reporting Core** earned Star
- **56% of councils meeting FBE** quota via Supreme virtual events earned Star
- **84% of Star councils attended 3+ webinars**
- **53% of Star councils attended 3+ trainings**



# Poll #1

**Is your council on track to earn Star Council this year?**



# Planning

- **Publicize six-month calendar of events**
- **Establish cadence of communication**
- **Appoint Committee Chairmen**
- **Review Council Budget**
- **Meet regularly with Pastor, DD, & FA**



# Planning Resources

- **Trainings**
  - Council Annual Program Planning
  - Council Officer Succession Planning
  - Creating and Using Council Budgets
  - Preparing For and Conducting Council Elections
- **Resources**
  - Fraternal Excellence Guide
  - Faith In Action Guidebook
  - *Cor* Startup Guide
  - Fraternal Leader Advisory
  - Sample Council Budget and FAQ



**Knights of  
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**Fraternal Planner**  
2024 - 2025



## Poll #2

**Has your council done a membership drive this year?**



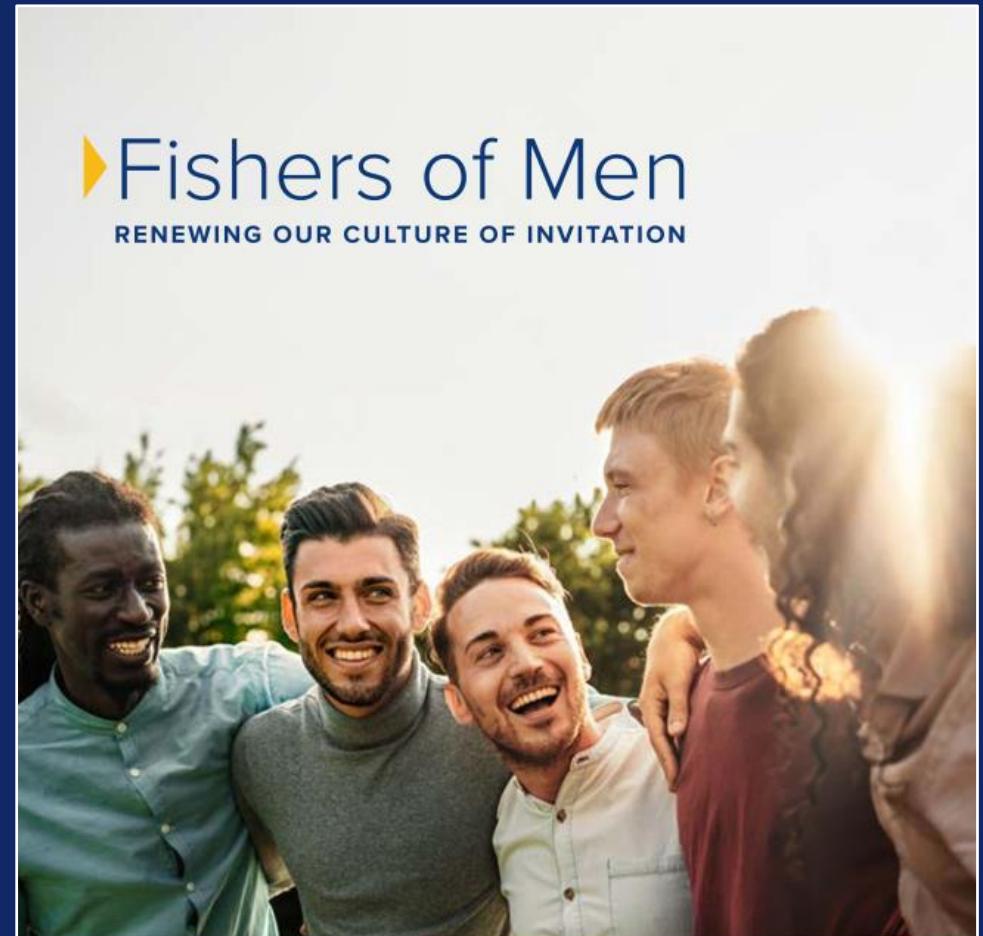
# Membership

- Active Membership Director
  - Monitor Prospect Tab
  - Get candidates to an Exemplification
- Invite men to join at events
- One-on-one Invitations
- Schedule Spring Membership Drive



# Membership Resources

- **Trainings**
  - Conducting Activity Drives
  - Conducting Church Drives
  - Conducting In-Person Exemplifications
  - Transitioning from Online to Council Membership
- **How To Videos**
  - Online Join Process
  - How to Run a Successful Open House
- **Recruiting Resources**
  - Fishers of Men



**Fishers of Men**  
RENEWING OUR CULTURE OF INVITATION

**Knights of Columbus**

RESOURCE FOR OUTREACH TO NEW MEMBERS FOR  
USE AT THE STATE, DISTRICT AND COUNCIL LEVELS  
BY FRATERNAL LEADERS AND AGENTS.  
NOT FOR PUBLIC DISSEMINATION.

PREPARED BY KNIGHTS OF COLUMBUS – OCTOBER 2024



# Parish/Pastor Relations

- Meet with Pastor at least quarterly
- Share *Cor and Faith in Action* with Pastor
- Invite chaplain to meetings / events
- Be the Pastor's "go-to guys"
- Collaborate with other Parish ministries



# Parish/Pastor Relations Resources

- **Trainings**
  - **Working With Your Pastor**
- **How To Videos**
  - **How To Successfully Communicate with your Pastor**
- **Resources**
  - **Cor Startup Guide**
  - **Cor Reference Guide**
  - **Faith In Action Guidebook**

## Working with Your Pastor

### In Brief:

Have you ever struggled to have a good relationship with your pastor? Do you sometimes feel like you've tried everything but you and he don't see things eye to eye?

Consider the fact that this may be as simple as not understanding each other's intentions compounded by not communicating in ways that are mutually clear and beneficial.

Knights of Columbus councils are to be in service to the pastor and thereby the parish. While you may know this, has this been expressed (consistently) to your pastor?

Much like yourself, the pastor is extremely busy and in most cases he is being pulled in countless directions. He doesn't need more work, he needs more help. Who better than the Knights of Columbus to be in direct service to him?

In order for him to believe this, he must first trust and be able to depend on you and your council. While your words are important, a solid relationship with your pastor will be developed and sustained by your *actions* as a council. The response to your pastor's request for assistance must be an enthusiastic "yes."

### Take Action:

*Request to meet with your pastor and explain to him that your council's primary purpose is to be in service to him and the parish.*

This needs to be expressed (and more importantly shown) repeatedly & consistently. If not, everything else you try to accomplish at the parish will be a struggle.

*Help him to understand what your council can offer to the parish!*

If a pastor doesn't want to engage with your council, it's often because he doesn't understand what you can offer or he has had bad experiences in the past. Most pastors will have preconceived ideas of the Knights (good and bad).

*Explain and show your pastor the new Faith in Action program model. Find opportunities to sit down with him and discuss Faith in Action.*

He may be pleasantly surprised that many (if not all) of the programs will directly serve the parish.



## Poll #3

**Does your pastor or chaplain regularly attend meetings and events?**



# Public Relations

- Regular presence in parish bulletin and social media
- Make contacts with local news in advance of events
- Involve community partners in programs
- Use press releases & social media

Announcements



## Baby Bottle Campaign

The Knights of Columbus Immaculate Council 13819 recently had its most successful Baby Bottle Campaign to date thanks to Maria Immaculata Church in Houma's parishioners. All of the cash, change and checks collected through the baby bottle campaign raised a grand total of \$10,623.90 for the Hope Restored Pregnancy Resource Center in Houma. Pictured from left to right are Lynn Foret, past grand knight and treasurer; Michael Rodrigus, past grand knight and current grand knight; Maria Braud, Hope Restored Pregnancy Resource Center executive director; and Brother Jim Thibodaux, KC life director. **BC**

## Excellence in Religious Education

The Fourth Degree Knights of Columbus Assemblies of the diocese recently presented a check in the amount of \$2,628 to Very Rev. Patrick J. (P.J.) Madden, diocesan administrator, for the Excellence in Religious Education fund. The Fourth Degree Knights have been making a contribution to this fund since 1989. **BC**



Representatives who presented the check to Very Rev. Madden are Leland Neil, Father Patrick V. Curran Assembly 2214, Chauvin; Kell Luke, LA District Master and Judge A.J. Caillouet Assembly 336, Houma; Rocky Bush, District Marshall and Judge A.J. Caillouet Assembly 336, Houma; and Randolph Dandry, Father Kermit Trahan Assembly 1878, Piceland.



# Public Relations Resources

- **Trainings**
  - Advertising Council Events
  - Public Relations and Publicity
  - Working with Your Pastor
- **Public Relations & Publicity Guide**



**Knights of  
Columbus®**

**Public Relations  
and Publicity Guide**



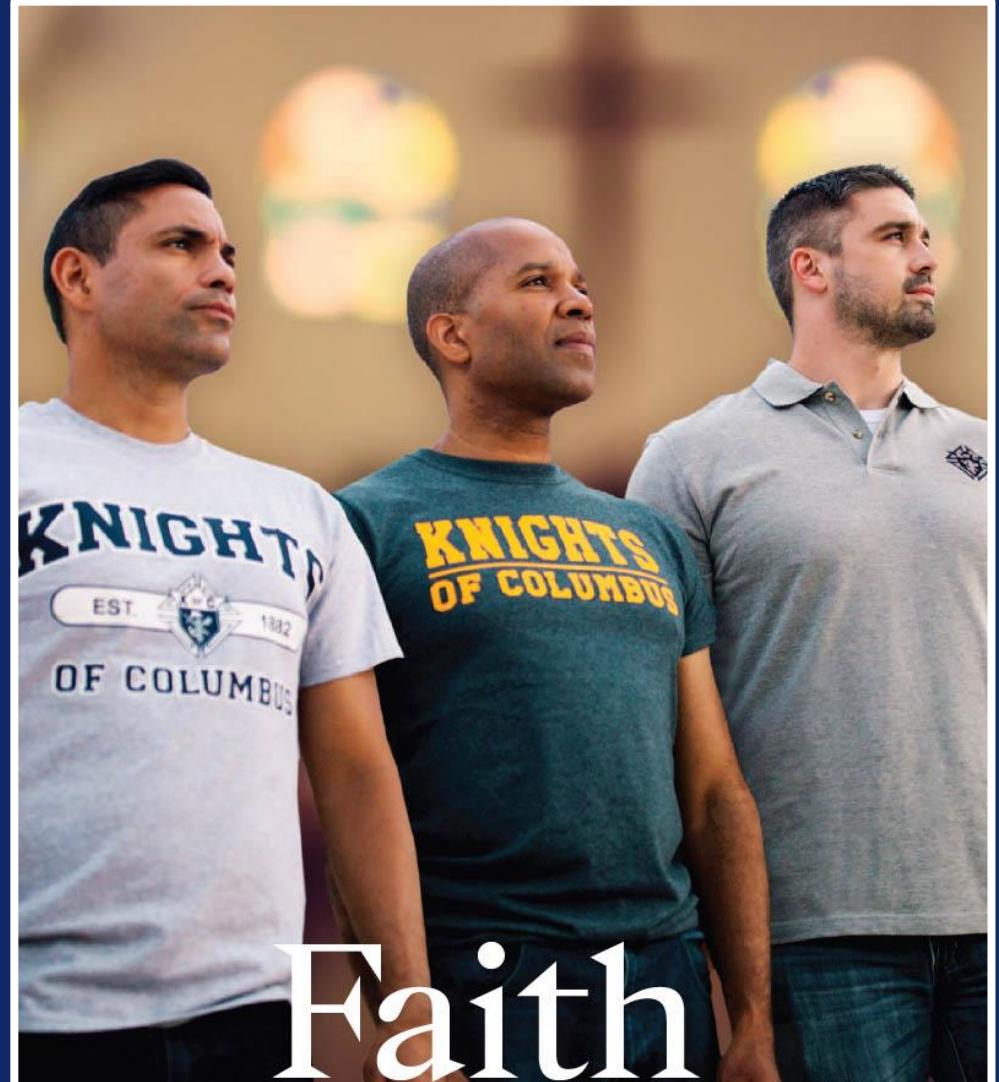
# Programs

- **Complete at least one program in each FIA category**
- **Complete at least 6 programs overall**
- **Schedule well-rounded portfolio of programs**
- **Sufficient funds available**



# Programs Resources

- **Trainings**
  - Council Annual Program Planning
  - Creating and Using Council Budgets
- **How To Videos**
  - How to Run a Successful Program
- **Resources**
  - Faith in Action Guidebook
  - Individual Program Resources
  - Sample Council Budget and FAQ



**Faith  
in Action**



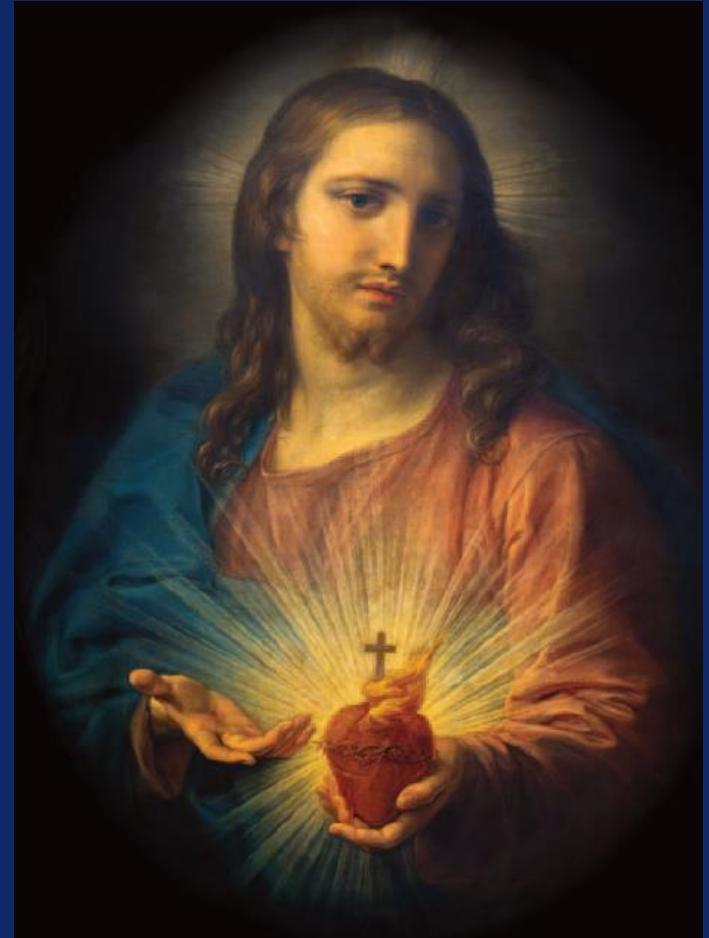
## Poll #4

**Do you have a schedule of activities/events planned for the remainder of the fraternal year?**



# Pilgrim Icon Program: Sacred Heart of Jesus

- Icons travel from parish to parish
  - 23 million participants since 1979!
- Set to launch in early 2025
- New Holy Hour Prayer Service
- Home Enthronement Resources

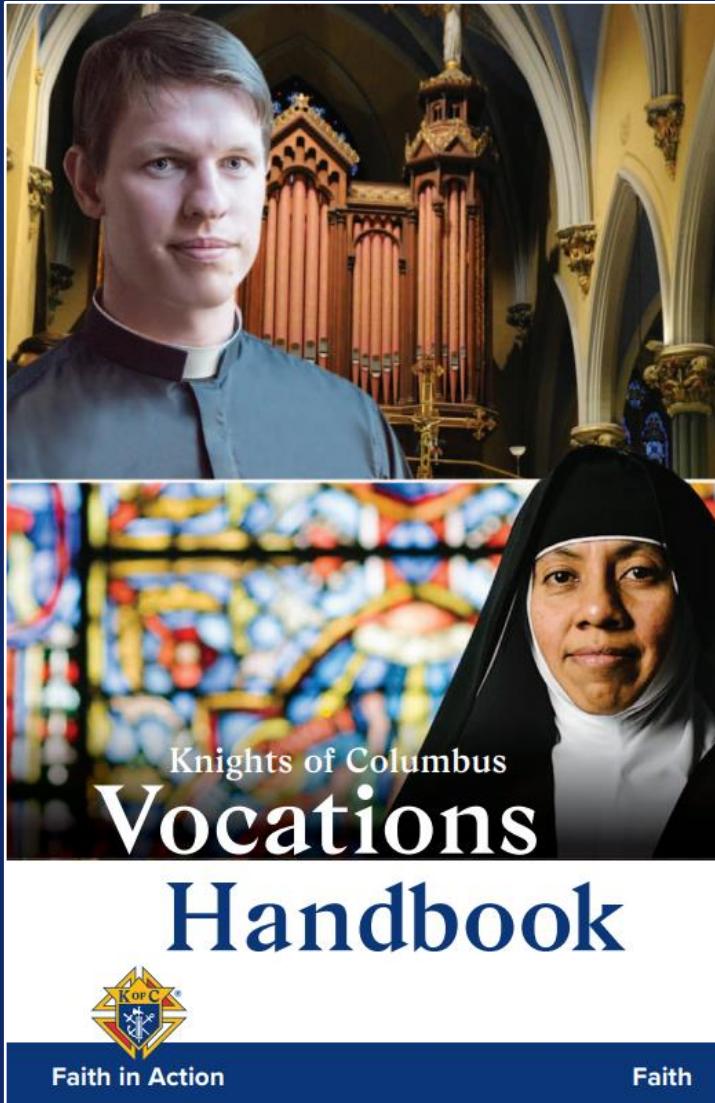


# RSVP

- \$100 million donated since 1981
- Support men and women in formation
  - Seminarians, postulants, novices
- Provide funds *and* moral support
- \$500 = \$100 refund from Supreme
- Contact your state vocations chairman or diocese



# RSVP Resources

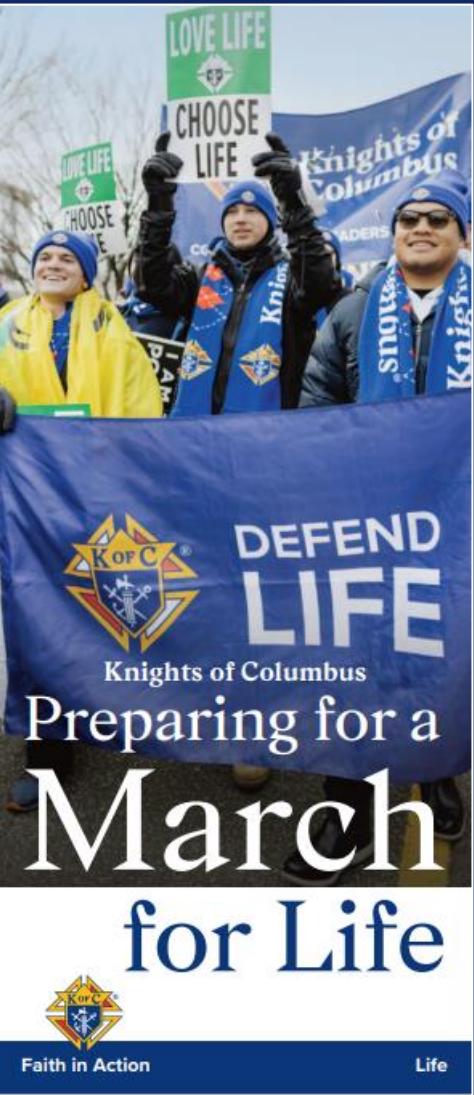


# Opportunities to Advocate for Life

- **Life Fest**
  - **George Mason U., Fairfax, VA, January 23-24**
    - [LifeFestRally.com](http://LifeFestRally.com)
- **Marches**
  - **National U.S. March – Washington, DC, January 24**
  - **State & Provincial Marches – Ongoing**
    - [marchforlife.org](http://marchforlife.org)
  - **National Canadian March – Ottawa, May 8**
    - [marchforlife.ca](http://marchforlife.ca)
- **March, Volunteer, Organize a Bus, or Handout Signs**



# March for Life Resources



## March for Life

### Organizing for a March for Life

1. Identify the date, time, and location of the march.
2. Request initial approval from your council and pastor to organize participation.
3. Determine whether your group will organize a bus trip.
  - a. If planning a bus trip, contact bus companies to receive price quotes for your prospective trip.
  - b. If you are not planning a bus trip, identify where your group will meet at the march. You can also contact the march's organizers or local councils to see if you can join another group's bus trip.
4. Determine whether your trip will be one-day or overnight.
  - a. If overnight, contact hotels for room block rates.
  - b. Determine whether meals will be provided and the cost.
5. Determine the cost of the trip per person and whether the council or parish will subsidize the cost of the trip.
6. Determine how funds for the trip will be collected.
7. Advertise the trip to council members, parishioners, and the wider community.
8. Collect contact information, including the name, phone number, and email address of participants. This can be collected using an online sign-up portal.
9. If organizing a bus or lodging, ensure payments are collected in time to make the deposit (usually two weeks before the event) and/or reserve the room block.
10. Appoint group leaders to manage the trip. Group leaders can serve as bus captains, share information about the day's schedule, and ensure participants' needs are met.
11. Ensure participants receive regular updates about the trip.
12. Distribute pro-life signs to participants as they depart the bus or arrive at the march.
13. At the conclusion of the event, ensure all participants are accounted for, particularly if a bus is involved.
14. After the event, invite your group to participate in future pro-life events with the council or parish.

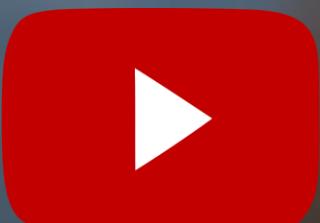
# Poll #5

**Will your council attend a March for Life?**



A close-up photograph of a baby with light-colored hair and a white bow on her head. She is looking upwards with a curious expression. A person's hand is visible on the left, holding the baby's right arm. The background is blurred, showing what appears to be a park or outdoor setting.

Building a culture  
of life together



# Ultrasound Initiative

- **80% of women choose life post-ultrasound**
- **Councils pay 50%, Supreme pays 50%**
- **Various types available**
  - **Handheld - \$5-10k**
  - **Standard & Portable - \$20-\$40k**
  - **Mobile Clinic - \$200k**
- **Update older machines (5-7 years)**



# Ultrasound Resources

## Ultrasound Initiative

### Overview

The Knights of Columbus works together to purchase ultrasound machines for qualifying pregnancy centers. After the state and/or local council raises 50% of the cost, the Supreme Council will provide the other 50% to complete funding for purchase of an ultrasound. Or, if the council raises 100% of the cost of a vehicle outfitted to serve as a mobile medical unit for a pregnancy center, the Supreme Council will provide 100% of the funds for an ultrasound machine to be used in that vehicle. This initiative is funded by Knights of Columbus state and local councils with matching grants from the Supreme Council's Culture of Life Fund. For Ultrasound Initiative resources, visit [www.kofc.org/ultrasound](http://www.kofc.org/ultrasound).

### Featured Program Requirements

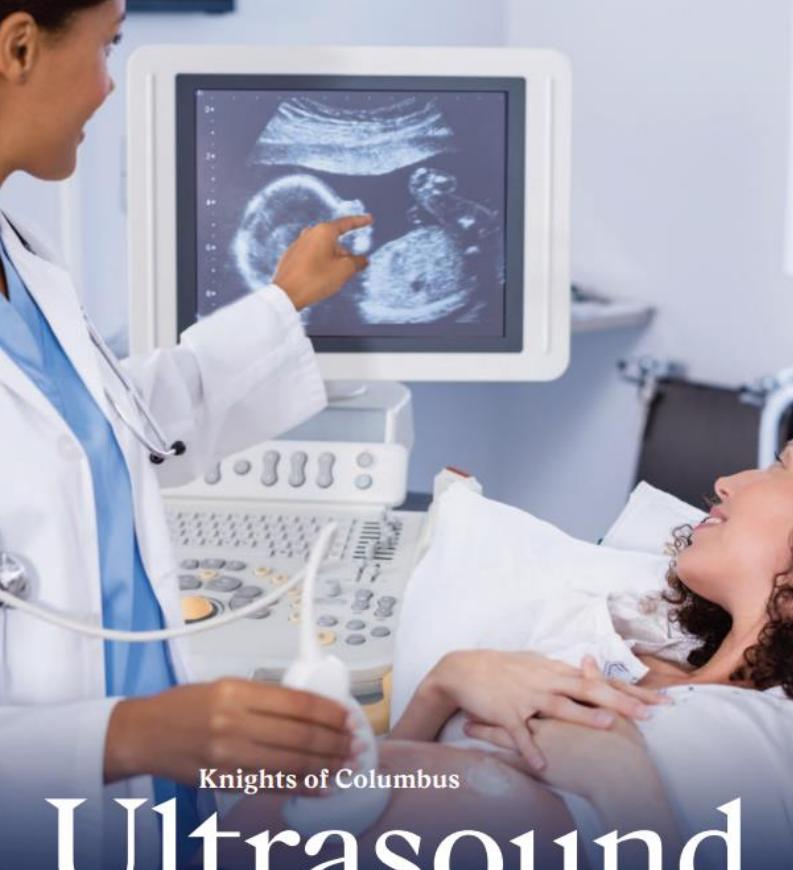
- For two program credits toward the Columbian Award – Contribute 50% of the cost of an ultrasound machine for a pregnancy center approved by the Supreme Council Department of Fraternal Mission. Qualification for this program will be determined from the information provided on both the [Diocesan Evaluation](#) (#10715) and the [Ultrasound Application](#) (#10716).

**Please Note:** Participating in the Ultrasound Initiative does not satisfy the programming requirements for the Pregnancy Center Support Program. The two activities are separate and cannot be double-counted.

### Action Steps

- Get council approval to raise the council's portion of the cost of the machine or cost of the vehicle.
- Identify a program chairman to oversee all action steps and delegate tasks, as needed. If coordinating with the parish, confirm pastor approval with grand knight, and then set up subsequent parish ministry collaboration meetings.
- Contact your state council's life director or ultrasound chairman for guidance. When necessary, with state deputy's approval, create a fundraising partnership with the state council, chapter, district or other local councils.
- Identify and partner with a pregnancy center that meets Knights of Columbus guidelines and is in need of funds to purchase an ultrasound machine or funds to purchase a vehicle and ultrasound machine. Databases available through organizations like [OptionLine](#), [Care Net](#), and [Heartbeat International](#), are great places to search for a center in need.
- Ask diocesan pro-life director for approval of the pregnancy center to be included in the Ultrasound Initiative. Complete the [Ultrasound Diocesan Evaluation](#) (#10715) and submit it to the Supreme Council Department of Fraternal Mission by emailing [fraternalmission@kofc.org](mailto:fraternalmission@kofc.org).
- Await letter from the Supreme Council Life office to advise the state/local council that fundraising may begin.
- Ask the pregnancy center to obtain a manufacturer's price quote for a desired ultrasound machine or ultrasound machine and vehicle. Discounted prices for select machines are offered through preferred pricing agreements arranged by the Supreme Council. The list of preferred machines is provided to sponsoring councils after the pregnancy center is approved for funding by the local diocese and the Supreme Council.

**Faith in Action**  **Life**



**Knights of Columbus**  
**Ultrasound**  
**Initiative**

 **Faith in Action** **Life**

# ASAP (Aid and Support After Pregnancy)

- **Donate to pregnancy centers and maternity homes**
  - \$500 donated = \$100 more from Supreme
- **Easy fundraising options**
  - Baby bottle drive
  - Item drive
  - Open house
- **Find a center or home ([kofc.org/asap](http://kofc.org/asap))**



# ASAP Resources

## Aid and Support After Pregnancy ASAP Program Overview

### What is the ASAP program?

ASAP (Aid and Support After Pregnancy) is a featured program to support pregnant women, mothers, and their children, both born and unborn, by serving pregnancy resource centers and maternity homes.

Through ASAP, for every \$500 a council or assembly donates to a qualifying non-profit pregnancy resource center or maternity home (up to \$2,000), the Supreme Council will issue a \$100 grant to the same qualifying organization.

### What organizations can I support through ASAP?

Non-profit (501c3 – U.S. / Registered Charities – Canada) pregnancy resource centers and maternity homes that do not provide, refer for, or promote abortion or contraception, and are welcoming of Catholics, are eligible. Contact your local diocesan "Respect Life" office regarding qualified organizations to support. Visit [kofc.org/asap](http://kofc.org/asap) and review the grant instructions for more details.

### What activities qualify for ASAP?

There are a variety of activities you can organize to qualify for ASAP funds – most fall within the categories of financial support and material assistance:

- Examples of financial support include: direct donations, Baby Bottle Drives, proceeds from fundraisers, open houses, etc.
- Examples of material assistance include: donations of baby items (equipment, food, formula, diapers, wipes), clothes (maternity, baby, infant and toddler) and other items often listed on a center's or maternity home's website.

### How can I find organizations to support?

Pregnancy resource centers and maternity homes can be found by searching through databases available at [heartbeatininternational.org](http://heartbeatininternational.org), [birtright.org](http://birtright.org), [care-net.org](http://care-net.org) and [pregnancycarecanada.ca](http://pregnancycarecanada.ca). Local Catholic Charities, diocesan pregnancy resource centers, and other organizations are also in need of support. Past Ultrasound Initiative participants also qualify. Many dioceses and parishes are involved with local pregnancy centers – ask them for suggestions.

### Where can I find resources?

Visit [kofc.org/asap](http://kofc.org/asap) for a handbook, grant request instructions, brochure, posters, and the online application form. Some of those resources, as well as K of C branded baby bottles, can also be ordered on [Supplies Online](#).

### How can I apply for the additional funds from Supreme?

Apply for funds online at [kofc.org/asap](http://kofc.org/asap). Applications must be submitted in the same fraternal year in which the council or assembly made the donation.



Faith in Action

11559 9/23



Life

Knights of Columbus  
Aid and Support  
After Pregnancy  
ASAP  
Handbook

Faith in Action

Life

# Programs for Warmer Months

- Family Week
- Outdoor Retreats
- Helping Hands
- Parish and Council Socials

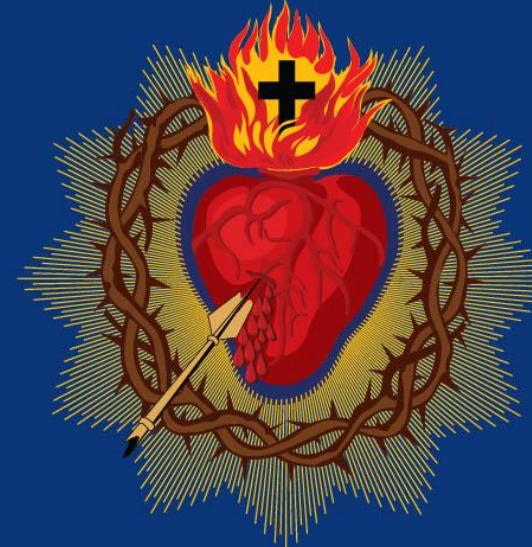


# ***Cor Best Practices***

- Pastor approval
- Council Officer buy-in
- Parish ministry collaboration
- Assemble a committee
- Promotion
- Plan first six events
- Lean on State EFF Director



*Cor Startup Guide*



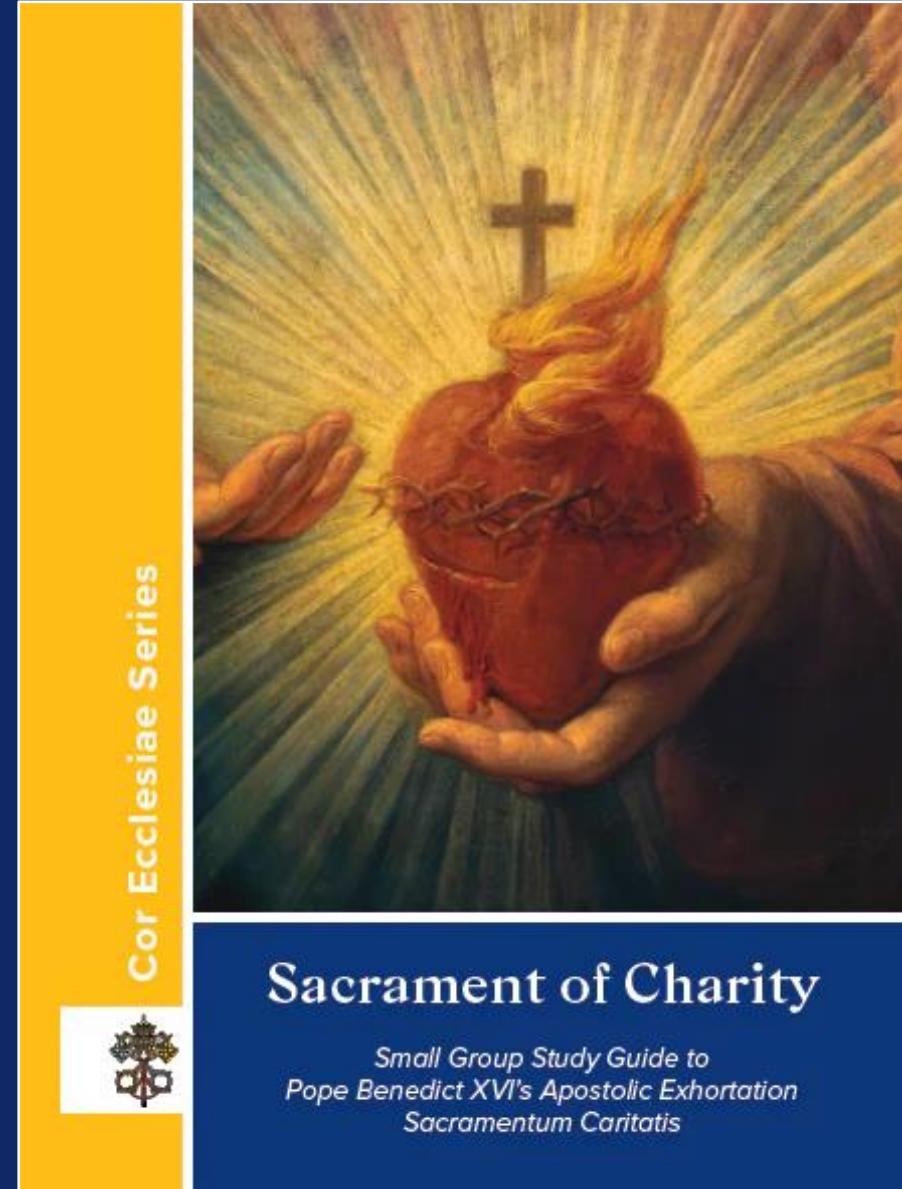
# Programs and *Cor*

- **Prayer**
  - **Holy Hour**
  - **Pilgrim Icon Program**
  - **Rosary**
- **Formation**
  - **Into the Breach Series**
    - [kofc.org/intothbreach](http://kofc.org/intothbreach)
- **Fraternity**
  - **Coats for Kids**
  - **Special Olympics**



# ***Cor* Resources**

- ***Cor Start Up Guide***
- ***Cor Reference Guide***
- **Into the Breach**
- **Catholic Information Services**
  - **Men of the Word**
  - **Cor Ecclesiae Series**
- **Formed**



Cor:  
Christ-Centered  
Brotherhood



# Fraternal Benefit Events

- Virtual Fraternal Benefit Events
  - Automatic reporting



**Knights of Columbus**  
Fraternal Benefit Event

Learn more about how you can align  
your finances with your faith.

 Knights of Columbus®

1 Columbus Plaza, New Haven, CT 06510, 1-800-380-3995



# Fraternal Benefit Events Resources

- Virtual FBEs
- Fraternal Leader Advisory



Investing in the Light of Faith

October 29, 2024 at 8:00 PM EDT

+ Add to Calendar



RSVP Today!

You're invited to a  
special virtual webinar!



Join us for a special live presentation by President and Chief Investment Officer Anthony Minopoli and moral theologian Dr. John Grabowski, an advisor to Knights of Columbus Asset Advisors (KoCAA) and professor at The Catholic University of America.

Tony and John will explore how KoCAA's investment strategy adheres to guidelines for responsible investing from the Vatican and the U.S. Conference of Catholic Bishops.

Register today to learn more about these guidelines and how they can help guide your financial decisions.

To Register, please fill out the form to the right where it says, "Complete this form to enter the webcast." Then click the yellow "Submit" button.

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Complete this form to enter the webcast.  
(\* indicates required field)

Email\*:

First Name\*:

Last Name\*:

Council Number (number only, If not in a council, please enter 0)\*:

State/Territory\*:

Zip Code\*:

Mobile Number (optional):

Submit

# Council Operations: Affiliate Updates



## Knights of Columbus

### Affiliate List Submission Process

#### Affiliate Member Eligibility

Members may be designated for Affiliate status if they have not responded to council engagement efforts for the most recent 18 months or longer. **Specifically, all of the following engagement methods must have been attempted and failed:**

- Regular dues notices were sent, and dues were not paid, and
- Emails were sent and ignored or bounced, and
- Postal mail was sent and ignored or returned undeliverable, and
- Phone calls were made and ignored or number not in service, and
- The member has not been seen at Mass, meetings, or events.

#### Affiliate Member Designation Process

1. The Financial Secretary creates a list of eligible members to be recommended for Affiliate designation.
2. The Grand Knight, along with the Trustees and/or other knowledgeable leaders, reviews the list and removes members for whom extenuating circumstances apply. These may include, but are not limited to the following:
  - Charter membership
  - Military deployment
  - College / University / Seminary attendance
  - Approved exemptions
  - Financial hardship, job loss
  - Medical hardship, convalescent home, or hospice care
3. The Financial Secretary or Grand Knight creates an Excel Workbook spreadsheet (.xlsx) with column headers and information exactly as shown below. Do not hide any rows. The Prefix and Suffix columns must be included, even if those cells remain blank.

A	B	C	D	E	F	G	
1	Council Number	Membership Number	Prefix	First Name	Middle Name	Last Name	Suffix
2							
3							
4							
5							

Enter council number, membership number, first name and last name for each member to be designated as an Affiliate member. Lists not submitted in this format will be returned.

4. The Grand Knight emails the final list to the District Deputy.
5. The District Deputy verifies proper procedures were followed and emails the spreadsheet to [affiliate@kofc.org](mailto:affiliate@kofc.org). Spreadsheets may be submitted anytime, but those received after May 1<sup>st</sup> may not be reflected on council rosters until after July 1<sup>st</sup>.

Members who ask to withdraw from the Order may not be designated for Affiliate status. Email their resignation letter along with their name and membership number to [membership@kofc.org](mailto:membership@kofc.org) so they can be properly removed from the Order.

#### Temporary Procedure for Member Billing

The following simplified billing process is authorized for council use pending future planned changes to the Member Management and Member Billing applications on Officers Online.

1. The Financial Secretary forwards the membership bill "First Notice" 15 days before the billing period to each member.
2. If payment is not received in 30 days, the Financial Secretary will forward the membership bill "Second Notice".
3. If payment is not received within 30 days from the date the "Second Notice" was sent, do not update billing status to Knight Alert.  
The Financial Secretary will instead provide the names, addresses, telephone numbers, email address, amounts due, and proposer information for each member in arrears to an Engagement Committee that should include a Chairman and two additional members.
4. The Engagement Committee shall contact the members in arrears. If a member is experiencing financial difficulty, the Engagement Committee should recommend forgiveness of dues or other suitable financial arrangements be made to assist this member. If a member has disengaged himself from council activities or become dissatisfied with his membership, the committee member should remind the Brother of the many valuable benefits available to all members and the particular fraternal benefits of working with local council Brothers.
5. Within 30 days of receiving the list of members in arrears, the Engagement Committee Chairman shall submit to the Grand Knight and Trustees a report including the reasons for nonpayment and their recommended actions for each listed member.
6. Within 15 days of receiving the Engagement Committee report, the Grand Knight shall meet with the Financial Secretary and Trustees to decide on a course of action for each member. These actions may include, but are not limited to:
  - Issuing a "Final Notice" to members who wish to remain in the council and gave no reason for nonpayment. *The Financial Secretary can regenerate another "Second Notice" from Member Billing to serve as this "Final Notice."*
  - Waiving the dues for members in financial distress.
  - Reducing the dues or allowing alternate payment plans for members in financial distress.
  - Processing the withdrawal of members who request to leave the Order.
  - Processing members who meet the requirements for designation as Affiliate Members in the state division. Lists of these members should be submitted through a council's district deputy.
7. No further billing actions are required.



# New Councils Resources

- One-Stop Shop for
  - Training
  - Forms
  - Resources
  - How To Videos
- Organized on a Timeline
- [kofc.org/newcouncil](http://kofc.org/newcouncil)

## RESOURCES FOR NEW COUNCILS



### TRAINING

These on-demand training sessions will provide you with information, tips and best practices for the development of a new council.

- Attend Live/View On Demand Webinars
- [Financial Officer Training](#)
- [Grand Knight Training Part One](#)
- [Grand Knight Training Part Two](#)
- [Grand Knight Training Part Three](#)
- [Introducing Families to the Knights](#)
- [Member Billing Basics](#)
- [Member Management Basics](#)
- [Working With Your Pastor](#)

### FORMS

The following are forms that will need to be completed before the Institution of a New Council.

- [Application for Appointment as Financial Secretary \(#101\)](#)
- [Nomination for Appointment as Financial Secretary \(#103\)](#)
- [Report of Officers Elected for the Term \(#185\)](#)
- [Service Program Personnel Report \(#365\)](#)

### RESOURCES

These resources outline the process of instituting a council and provide valuable information for new councils.

- [Charter, Constitution, and Laws of the Knights of Columbus](#)
- [Council Resource Guide \(#11703\)](#)
- [Fraternal Excellence Guide \(#11619\)](#)
- [Officers Online Access Table \(#11208\)](#)
- [Working With Your Pastor \(#10999\)](#)



# Council Revitalization Resources

- One-Stop Shop for
  - Training
  - Forms
  - Resources
  - How To Videos
- Organized by area of need
- [kofc.org/revitalization](http://kofc.org/revitalization)

## RESOURCES FOR COUNCIL REVITALIZATION

LEADERSHIP

RECRUITMENT

ACTIVITY

### TRAINING

These on-demand training sessions will provide you with the information, tips and best practices you need to take steps toward the revitalization of your council.

[Attend Live/View On Demand Webinars](#)  
[Completing the Report of Officers Chosen for the Term and the Service Program Personnel Report Forms](#)  
[Council Officer Succession Planning](#)  
[Creating and Using Council Budgets](#)  
[Fraternal Year Transition Tips for Councils](#)  
[Guidelines for Conducting Council Meetings](#)  
[Managing the Safe Environment Program](#)  
[Member Billing Basics](#)  
[Member Management Basics](#)  
[Navigating Council Forms](#)  
[Officers' Desk Reference](#)  
[Preparing For and Conducting Council Elections](#)  
[Working With Your Pastor](#)

### FORMS

The following forms are necessary to keep your council up to date in reporting officer and director roles, council assets and transactions, and FBE participation. All these forms must be completed to make your council eligible to win the Star Council Award.

[Application for Appointment as Financial Secretary \(#101\)](#)  
[Fraternal Benefits Event Council Report \(#11077\)](#)  
[Nomination for Appointment as Financial Secretary \(#103\)](#)  
[Report of Officers Elected for the Term \(#185\)](#)  
[Semiannual Council Audit \(#1295\) \[Due 2/15\]](#)  
[Semiannual Council Audit \(#1295\) \[Due 8/15\]](#)  
[Service Program Personnel Report \(#365\)](#)



# QUESTIONS?



# Prayer to St. Michael the Archangel

**St. Michael the Archangel,  
defend us in battle.**

**Be our protection against the  
wickedness and snares of the devil.**

**May God rebuke him,  
we humbly pray,  
and do thou,**

**O Prince of the Heavenly Hosts,  
by the power of God,  
cast into hell Satan,  
and all the evil spirits  
who prowl about the world  
seeking the ruin of souls.**

**Amen.**





**Knights of  
Columbus®**

**Thank You!**

**Vivat Jesus!**